

Springbank Park For All Seasons (SPFAS) Safety Policy

Approved by SPFAS Board of Directors on May 13, 2019

Effective May 13, 2019

Background: SPFAS, incorporated under the *Agricultural Societies Act*, is a community-based, not-for-profit society organized to promote and encourage educational, cultural, athletic, recreational and community endeavours at its two facilities, the Springbank Park For All Seasons and the Springbank Lions Soccer Park. SPFAS strives on an ongoing basis to monitor, review and enhance the implementation of safety measures that have been put in place to protect everyone who comes to SPFAS, as well as to protect SPFAS facilities and all other assets.

Principles: SPFAS continually strives to ensure that all individuals who come to the Society's facilities are in a safe environment. SPFAS also strives to retain and maintain facilities in a manner that provides for their safe occupancy in the immediate, the shorter and the longer terms. SPFAS mitigates operational risks of safety being compromised by, on an ongoing basis, implementing a wide and diversified array of safety monitoring practices, procedures, protocols and standards that are focused on protecting those who come to SPFAS, as well as on protecting SPFAS facilities and all other capital assets, infrastructure and equipment. In particular, SPFAS:

- Classifies safety to be one of the Society's top operational and planning priorities;
- Recognizes the importance of continually monitoring the implementation of the safety measures that are in place for daily operations, as well as for capital asset sustainability;
- Recognizes the importance of:
 1. Taking corrective actions should the implementation of safety measures in place not be executed according to prescribed standards and other expectations;
 2. Addressing incidents in which individuals have been subject to excessive risk of injury, or have been injured, as a result of their actions or due to other factors;
 3. Addressing incidents in which the actions of one or more individuals have led to the general safekeeping of them &/or other individuals being potentially or actually compromised:
 4. Identifying and addressing situations in which the integrity and safe sustainable utilization of SPFAS facilities and all other capital assets, infrastructure and equipment has been, or may soon be, compromised or damaged due to ongoing operational wear, equipment

aging, substandard maintenance, weather conditions &/or the actions of individuals (including acts of vandalism, inappropriate use, negligence, carelessness, human error and other factors);

5. Proactively identifying opportunities to potentially enhance safety measures that are in place, as well as introduce and implement additional safety measures to further strengthen existing SPFAS safety practices, procedures and protocols and further reduce risks of individuals being exposed to injury &/or assets being exposed to damage.

Practical Application of SPFAS Safety Policy: In support of this Policy, SPFAS will:

- Post this Policy on the SPFAS website (www.springbankpark.com);
- Distribute Safety Directive documents (includes Evacuation Procedures) to facility users;
- Post safety related signage throughout SPFAS facilities to inform visitors of safety measures;
- Develop, maintain and update on an ongoing basis written SPFAS Safety Procedures that include, but are not limited to, addressing the following safety related management practices:
 1. Utilization of the Public Address (PA) System for specifically identified situations;
 2. Implementation of Facility Evacuation (with posted signs and routes) and Lock Down Plans;
 3. Authorization for Staff Members to declare Emergency Evacuations in specific situations;
 4. Authorization to seek the assistance of facility users with practicing evacuation exercises;
 5. Refrigeration System management and monitoring, as well as ammonia handling practices;
 6. Mitigation of fire, flooding, noxious gas release and environmental contamination risks;
 7. Contractor sign in procedures and protocols for those who are working at SPFAS;
 8. Protecting those at SPFAS (includes Staff Members) from abuse, harassment and assault;
 9. Restricting liquor consumption, vaping, smoking, cannabis and illicit drug usage at SPFAS;
 10. Utilization of Incident Reports to document and review safety and risk related incidents.
- Invest operational funds to provide safety related training to Staff Members;
- Invest operational and capital funds to protect and sustain all SPFAS capital assets;
- Invest operational and capital funds to enhance safety measures (as deemed appropriate);
- Invest operational and capital funds to retain external parties to assist SPFAS with reviewing and optimizing the implementation of safety measures and the safe operation of capital assets;

- Communicate on an ongoing basis with external parties (including Rocky View County, RCMP, insurance providers, colleagues in the recreation facilities sector, engineers and others) to review SPFAS safety measures and examine opportunities for SPFAS to enhance them by utilizing safety related external support, as well as new technology, equipment and practices.

The SPFAS Board of Directors recognizes the importance of implementing this Safety Policy and fully supports the implementation of all of the practical applications included in it. The Board retains safety as a top operational, capital and service delivery priority. The Board is committed to continually supporting, monitoring and enhancing SPFAS safety measures by reviewing their implementation, by approving related policy and by funding specific enhancement initiatives.